

ISO 9001 Internal Auditor

Qualify internal auditors who run effective audits and write reports that stand up to challenge.

Level	Advanced
Duration	3 days · 18 training hours
Fee	999 AED
Group size	6 - 18 participants
Delivery	In-house · Public run
Runs each year	5 April and 8 November

All training programmes are accredited by the Sharjah Private Education Authority.

Programme objectives

- Interpret and apply the ISO 9001 clauses in your context
- Plan and conduct an internal audit round
- Gather objective evidence and write precise non-conformities
- Follow corrective actions through to closure

Who it is for

Quality coordinators, new internal auditors and management system owners.

Prerequisites: Basic familiarity with your organisation's quality management system.

Programme outline

Day 1 — The standard

- The seven quality management principles
- Clauses 4 to 10
- Risk-based thinking
- Required documented information

Day 2 — Planning and conducting

- The annual audit programme and round plan
- Preparing the checklist
- Interview skills and evidence gathering
- Audit ethics and auditor independence

Day 3 — Findings and follow-up

- Classifying findings: major, minor, observation
- Writing a non-conformity: requirement, evidence, deviation
- Root-cause analysis and corrective action
- Simulated field audit exercise

Competencies developed

- Internal auditing
- Root-cause analysis
- Evidence gathering
- Report writing

What participants take away

- Audit checklists for each clause
- Audit plan and non-conformity report templates
- A root-cause analysis guide
- A company-issued internal auditor completion certificate

How it is assessed

A simulated field audit exercise, writing a report and at least two non-conformities.

About the company

Innovation Excellence Consulting & Training is a Sharjah-based firm working with government and private organisations across the UAE and the region. We deliver management consulting, excellence award readiness, customer experience, corporate innovation, ISO certification and research — alongside accredited, applied training programmes.

Programmes accredited by the Sharjah Private Education Authority · 3,500+ professionals trained · 40 government and private entities

Why train with us

- No less than 40% of every programme is exercises and case work, not lecturing.
- Programmes designed on the ADDIE model, with cases drawn from the participants' own workplace.
- Trainers with genuine field experience in the work they are teaching.
- Delivered in Arabic and English to the same standard — in-house, public or virtual.

Register for this programme



To register, or to run this programme at your premises, get in touch — or register directly from the programme page on our site.

+971 6 558 7807

info@innovationexcellence.ae

+971 55 139 9356

www.innovationexcellence.ae

Office 37, One Center, Al Buttina Sharq St., Sharjah, United Arab Emirates

