

Policy Development & Regulatory Impact Assessment

Drafting an internal or public policy that can actually be applied, and testing its impact before approval rather than after.

Level	Advanced
Duration	3 days · 18 training hours
Fee	999 AED
Group size	5 - 18 participants
Delivery	In-house · Public run
Runs each year	22 March and 4 October

All training programmes are accredited by the Sharjah Private Education Authority.

Programme objectives

- Define the policy problem precisely before proposing a solution
- Build policy options and appraise them against published criteria
- Draft policy in language that can be applied and measured
- Design and run stakeholder consultation
- Assess regulatory and economic impact before approval

Who it is for

Policy and planning officers in government entities, governance and compliance managers, and anyone drafting internal bylaws.

Prerequisites: Experience in an organisational setting that works with policies or regulations.

Programme outline

Day 1 — Problem and options

- Telling the problem apart from the symptom
- Tools for analysing a policy problem
- Generating options, including doing nothing
- Appraisal criteria and their weights

Day 2 — Drafting and consultation

- The structure and language of a policy document
- Authorities, exceptions and the appeals route
- Stakeholder mapping and consultation design
- Drafting workshop on a real case

Day 3 — Impact and implementation

- Regulatory impact: cost to the entity and to the customer
- Indicators that measure whether the policy worked
- The implementation and communication plan
- Periodic review and retiring spent policies

Competencies developed

- Policy analysis
- Consultation management
- Institutional drafting
- Impact assessment

What participants take away

- A policy memo template and an impact assessment form
- A drafting checklist before submission for approval
- A consultation design guide
- An accredited certificate of attendance

How it is assessed

A complete policy draft for a real problem, with a simplified impact assessment and a consultation plan.

About the company

Innovation Excellence Consulting & Training is a Sharjah-based firm working with government and private organisations across the UAE and the region. We deliver management consulting, excellence award readiness, customer experience, corporate innovation, ISO certification and research — alongside accredited, applied training programmes.

Programmes accredited by the Sharjah Private Education Authority · 3,500+ professionals trained · 40 government and private entities

Why train with us

- No less than 40% of every programme is exercises and case work, not lecturing.
- Programmes designed on the ADDIE model, with cases drawn from the participants' own workplace.
- Trainers with genuine field experience in the work they are teaching.
- Delivered in Arabic and English to the same standard — in-house, public or virtual.

Register for this programme



To register, or to run this programme at your premises, get in touch — or register directly from the programme page on our site.

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Fees are per participant in UAE dirhams and exclude VAT. Confirm the year of each run on our website.